

國立中正大學外國語文學系學士班課程大綱
Course Syllabus (Undergraduate Program)
Department of Foreign Languages and Literature
National Chung Cheng University

學年/學期 Academic Year / Semester		109 學年度 2 學期	
科目名稱 Course Title	Introduction to Academic Writing and Research Skills 學術英語寫作及研究入門		
授課方式 Course Type	<input type="checkbox"/> Lab <input type="checkbox"/> Seminar <input type="checkbox"/> Practicum <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> other		
先修科目 Prerequisite	English composition I, II		
授課教師 Instructor	Dr. Yang Min	學分數 (Credits)	3
上課時間 Time	Monday 789 (13:15-16:00)	上課地點 (Place)	文 150
電郵信箱 Email	myangccu@gmail.com	研究室與電話 (Office & Phone)	文 374
導師時間 Office Hours	By appointment		

課程介紹與教學目標 Course Description and Objectives
This course aims to introduce students to English academic writing and equip them with basic knowledge and skills for research. This course is also designed to encourage students' critical thinking and evaluation of their own approaches to English academic writing. By the end of the course, students will be able to produce a piece of extended writing (i.e., a project in the form of an introduction, literature review, conclusion, and references) in their academic area(s) of interest. The course will be useful for students who plan to further their academic studies or work in professions that require strong evidence-based writing skills.
與核心能力指標之關聯 Relevance to Core Competence Indexes
<input checked="" type="checkbox"/> 溝通表達與語文能力 (Effective Communication and Language Skills) <input type="checkbox"/> 經典作品解析能力 (Classics Comprehension and Analysis) <input checked="" type="checkbox"/> 問題發掘與研究能力 (Problem-Solving and Research) <input checked="" type="checkbox"/> 創作與創新能力 (Creativity and Innovation) <input type="checkbox"/> 科技應用能力與科技素養 (Technology Application and Literacy) <input type="checkbox"/> 全球視野與多元文化認知能力 (Global Vision and Awareness of Cultural Diversity)

課程要求 Course Requirements	
<p>Attendance:</p> <ul style="list-style-type: none"> Regular attendance is required. Please write the instructor an email to explain your reasons for leave of absence. The email should be sent before class or within 24 hours after class. The official proof (e.g., medical proof) can be submitted 3 days after class. You can take leave for 2 times (3 hours each, 6 hours in total) per semester. After that, points will be deducted from the grade of Attendance & Participation. If you miss a class, you need to figure out what happened in class by yourself (e.g., the deadline of an assignment). Lateness may be considered as absence, depending on the situation. <p>Participation:</p> <ul style="list-style-type: none"> Active participation in pair/group/class discussion/tasks is highly valued. Please do not be afraid to make mistakes and just have a try. You are encouraged to preview/review the course materials and share your critical viewpoints about them in class. <p>Assignments</p> <ul style="list-style-type: none"> Please submit the projects on time. Points will be deducted from the assignment grade for late submission. Plagiarism will not be tolerated and will result in a grade of 0 on the assignment. Detailed guidelines for the assignment will be provided in class. <p>Others:</p> <ul style="list-style-type: none"> Please mute your phone during class. 	
上課用書 Textbooks and References	
McCormack, J., & Slaght, J. (2012). English for Academic Study: Extended Writing & Research Skills. Garnet Publishing.	
學習評量與成績配分 Assessment and Grade Distribution	
Attendance & Participation	20%
Project 1 (P1)	20%
Project 2 (P2)	30%
Conference presentation (Project 2)	30%

課程進度 Course Schedule (tentative)			
Week	Date	Content	Stage
1	Feb. 22 nd	Course introduction	
2	NO CLASS		

3	Mar. 8 th	Unit 1 Introduction to extended writing and research	Planning (P1)
4	Mar. 15 th	Unit 2 Using evidence to support your ideas	Researching (P1)
5	Mar. 22 nd	Unit 3 Sourcing information for your project	
6	Mar. 29 th	Unit 4 Developing your project	
7	NO CLASS		Writing up (P1)
8	Apr. 12 th	Unit 6 Introductions, conclusions and definitions	
9	Apr. 19 th	Unit 5 Developing a focus	Writing up (P1) & Planning (P2)
10	Apr. 26 th	Unit 7 Incorporating data and illustrations * Project 1 due	
11	May 3 rd	Working on Project 2 & individual feedback	Planning & Researching (P2)
12	May 10 th	Working on Project 2 & individual feedback	Researching (P2)
13	May 17 th	Working on Project 2 & individual feedback	Researching & Writing up (P2)
14	May 24 th	Working on Project 2 & individual feedback	Writing up (P2)
15	May 31 st	Unit 8 Preparing for conference presentations	
16	Jun. 7 th	Conference presentation of Project 2	
17	NO CLASS	* Project 2 due	
18	Jun. 21 st	Course summary & reflection	

*The course schedule may be adjusted according to the actual situation.

與教育部職能診斷 UCAN 的關聯 Relevance to UCAN of MOE

☐ 建築營造 ☐ 製造 ☐ 科學、技術、工程、數學 ☐ 物流運輸 ☐ 天然資源
☐ 食品與農業 ☐ 醫療保健 ☐ 藝文與影音傳播 ☐ 資訊科技 ☐ 金融財務
☐ 企業經營與管理 ☐ 行銷與銷售 ☐ 政府公共事務 ☒ 教育與訓練
☒ 個人及社會服務 ☐ 休閒與觀光旅遊 ☐ 司法、法律與公共安全