

Requirement for Writing English Composition

1. Do use **Times New Roman 12**, 1.5 spaced
2. Avoid using abbreviation. e.g. You **should not** go (instead of you **shouldn't** go)

You **cannot** go

3. Carefully check “ ” in your sentence
4. **Choose a topic that fits in your paper= your title determines the length of your paper**
5. The title should put in the middle (capitalized)
6. 每段開頭空 5 個字元

7. Suggested lengths of your essay

Pattern I (2 body paragraphs)

Introduction: 150 words

Body I: 250 words

Body II: 250 words

Conclusion: 100 words

Pattern II (3 body paragraphs)

Introduction: 150 words

Body I: at least 200 words

Body II: at least 200 words

Body III: at least 200 words

Conclusion: 100 words

Submit your outline & draft to the **E-course forum**

Deadline: Sunday PM: 17:00

Sample Format of your paper is as follows

D02115012

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English Composition III

Dr. Kung

Sep, 26th, 2019

How to Lose Weight Fast

****Evaluation of Your Paper**

A+ 95-99

A 90-94

A- 85-89

B+ 80-84

B 75-79

B- 70-74

1. 上課**五分鐘後**開始點名，遲到**3次**者視為缺席一次。
2. 紙本的 peer review, revised first draft 須當天內繳交,逾時者零分計算。
3. paper 上務必 key in 學號、姓名、日期等。

paper 上無名氏將倒扣原始分數 5 分。

4. **Group report 請預先做好分析，標出 thesis statement, topic sentence, the writer's usage of specific examples, 以及問題所在。**