

Syllabus: Applied Language Studies Program

Program of English for Academic Purposes, 2024 Spring

Center for Language Studies, National Chung Cheng University

課程名稱 Course Title	Academic English Integrated Skills High-intermediate (II) 進階學術英文技巧（二）	授課教師 Instructor	Lin, L.
課程# Course #	1903444_01	聯繫郵件 E-mail	clclcl[at]ccu.edu.tw
學期 Semester	2024 Spring (112-2) (Feb 2024~June 2024)	上課時間及地點 Class Hours & Room	13:10~16:00 Monday Room 227, CLS
Credits 學分數	自由選修 3 學分 3 credits (Elective)	諮詢時段 Office Hours	10:00~12:00 Monday (or by appointment in advance)
課程網頁	http://ecourse.ccu.edu.tw/ (Ecourse 課程平台)	Course Level (中階)	CEFR B1-B2 TOEIC Listening & Reading Score: 700 IELTS Band 5.5 or above TOEFL iBT 70 or above
需出席第一堂課之能力檢測，以更明確評估是否適合修課。未出席或未能通過該檢測程度者，得不予加簽。 Course takers are required to take the first-week placement test in order to make sure that the course level is appropriate.			

第一次上課將進行期初英語能力檢核測驗（佔學期成績 4%），系統選課者或有意修課者請準時出席

1. 本課程之分級、課程內涵屬性與語言技能分類

分級 Proficiency Levels	語言技能 ESP Language skills	課程內涵屬性 Language spheres
Intermediate (CEFR B1-B2)	Listening & Speaking ★	English for Academic purposes
High-intermediate (CEFR B2-C1) ★	Reading & Writing ★	English for Specific purposes ★
Advanced (CEFR C1-C2)	Business vocabulary & usage ★	English for General purposes
	language & style ★	

1) English for academic purpose 之課程為 Study skills for Academic English，例如在「英文為母語」之國家進修或遊學時，以英文為主之課堂上所需具備的學術英文或課堂學習技巧，如聽課及筆記技巧、閱讀學術文章技巧、課堂報告寫作技巧、討論議題技巧、摘要或改寫技巧等。這學術英文能力與各學術專業領域的英文有所不同。
English for specific purpose 之課程為商務英文溝通、全球英語溝通力或職場英文技巧為主要導向的課程為主。

2. Course Materials/課程教材

Title	Publisher & publication year
Skills for Effective Writing 4	(2013). Cambridge University Press. (Corporate Authors)

配合教育部針對保護智慧財產權觀念之宣導：請尊重智慧財產權，不得非法影印教師指定之教科書籍。

3. Grading /評量

	Grading/Scoring	評量項目	Percent
1	Placement Test + Post test	期初前測及會考後測	4% + 8%
2	Attendance, Participation & Self-access Learning	出席率與課程參與、及自學練習	20% +3%
3	Weekly Assignments & Quizzes (w mini-projects)	每週作業及小考	25%
4	Midterm exam + Final exam	期中考及期末考	30%
5	Final project	期末呈現發表	10%
6	Alternative Learning Task	彈性學習任務獎勵積分	Bonus 0~3 points

4. Instructional methods /授課方式

1	Preview & review tasks	預習與複習課題或任務
2	Lecturing & interactive activities	課堂講解及課堂互動活動
3	Individual practice & learning tasks	個別練習及學習任務
4	Group tasks and team projects	小組共同任務或同儕合作計畫

5. Course Objectives/課程目標

	After completing the course, learners will	修完本課程後，學習者將能
1	Different types of academic writing in paragraphs-to essay skills & steps of essay writing	不同形式的段落寫作方式與學術寫作文章之結構
2	Features of effective writing and analyzing an essay structure	有效寫作的特色與如何分析學術寫作架構及相關用語

3	Parallel structure and outlining in academic writing	學術寫作中的對等句型與寫作大綱擬定
4	Writing sentences, paragraphs and essays with clarity, unity, conciseness and coherence	句型與段落寫作中的明確度、連貫度、精準度、與一致度

6. Learning Outcomes/學習成效

	By the end of the semester, learners will be able to...	修完本堂課，學習者將培養
1	have opportunities of extensive practice in academic writing skills so that students can truly master each important academic skills/concepts of writing, especially in paragraph-to-essay writing skills	以學術寫作中的段落及短文寫作為主，聚焦於廣泛的寫作時能運用的句型結構與段落練習，以利學生充分練習後能掌握寫作面向與技巧。
2	keep engaged by stimulating academic discussion and discourse skills to enhance writing skills	增進課堂以英文討論學術技巧及學術言談風格用語，以學術英文技巧來參與課程討論
3	understand the differences between academic writing and informal writing, especially in steps of writing, genre types of writing and using source	增進學術英文寫作與非正式寫作之瞭解，如寫作步驟、寫作文體及外部資料引用技巧
4	have extensive skill practice to analyze the paragraph/essay structure in academic writing	提供跨學術主題之段落及文章，以利分析句型及學術寫作之結構

7. Course Schedule & Topics/課程大綱（每週進度與主題）

Week	Date	Topics	主題
1	2/19	Course Introduction & Placement Test (4%) Review of academic writing: Academic Language and style	課程介紹 學術寫作技巧與學術語言概念
2	2/26	[Lesson A] Skills 1, 2, & 13: Making Writing Formal	主題 A：寫作的正式風格
3	3/04	[Lesson A] Skills 1, 2, & 13: Making Writing Formal Writing task 1: Paragraph writing	主題 A：寫作的正式風格
4	3/11	[Lesson B] Skills 3, 5 & 8: Building Strong Paragraphs	主題 B：建構連貫的寫作段落
5	3/18	[Lesson B] Skill 3, 5 & 8: Building Strong Paragraphs Writing task 2: Paragraph writing	主題 B：建構連貫的寫作段落
6	3/25	[Lesson C] Skills 6, 9, 16 & 19: Avoiding Sentence Problems	主題 C：避免寫作時的句子問題
7	4/01	[Lesson C] Skills 6, 9, 16 & 19: Avoiding Sentence Problems Writing task 3: Paragraph writing	主題 C：避免寫作時的句子問題
8	4/8	Holiday	
9	4/15	[Lesson D] Skills 4, 7 & 10, 17: Using sources	主題 D：轉述及引用資料作為寫作論據
10	4/22	Mid-term exam	期中考
11	4/29	[Lesson E] Skills 11 & 12: Making Writing more Academic	主題 E：建構具學術風格的寫作
12	5/06	[Lesson E] Skills 11 & 12: Making Writing more Academic Writing task 4: Essay writing	主題 E：建構具學術風格的寫作
13	5/13	Lesson F] Skills 14, 15, 18 & 20: Building Strong Arguments	主題 F：建構論述完整的學術寫作
14	5/20	Lesson F] Skills 14, 15, 18 & 20: Building Strong Arguments 會考：must be present	主題 F：建構論述完整的學術寫作 會考：must be present
15	5/27	Final Presentation	成果呈現
16	6/3	Final Exam	期末考
17-18	6/4-17	Alternative Learning Task (deadline: 6/17)	彈性學習任務繳交 (6/17 截止)

*Adjustments may be made in the syllabus to meet students' needs and course requirements.

*課程進度及課程要求將依教學需要進行適度調整

8. Available Support Service/課程資源

Websites	Links
Coherence	https://writingcommons.org/section/style/elements-of-style/coherence/
Flow	https://writingcommons.org/section/style/elements-of-style/flow/
Paraphrase with Clarity &	https://writingcommons.org/section/citation/how-to-cite-sources-in-academic-and-

Concision	professional-writing/paraphrase/
Using Sources	https://www.youtube.com/watch?v=u6Pxx5q2u5g&t=111s
Academic style	https://students.unimelb.edu.au/academic-skills/resources/reading,-writing-and-referencing/writing-effectively/academic-style
Academic language and style	https://www.youtube.com/watch?v=INg_0ygzaGY&t=16s

9. Course Policies and Requirements/課程要求

1	Attendance & Participation: To be punctually present in weekly class meetings, to preview/review and to participate actively in interactive or communicative activities in class is important. The final score will be impacted by each absence. No make-up for weekly quizzes.	出席及課程參與：準時出席每堂課並參與課堂討論與活動。每次出席或缺席會影響出席及課程參與成績。請假需經授課教師後同意。小考皆無補考機制。
2	Class Etiquettes: Turn off cell phones during class ABSOLUTELY and put cell phones in the personal bags left in the classroom closets.	教室禮儀：尊重所有人之上課權益，務必確認手機已關機、且放置教室前方之櫃上，避免造成測驗或小考的不公平。
3	Food/drink: To protect the instructional facilities, do not bring food/drink into the classroom.	食物/飲料：教室內禁止飲食。食物/飲料請放在教室外之食物櫃。

10. Course Descriptions/課程概述

課程概述 course descriptions	After completing the course, learners will 1. CREATE opportunities of extensive practice in academic writing skills so that students can truly master each important aspect of writing, especially in paragraph-to-essay writing skills 2. KEEP engaged by stimulating academic discussion and discourse skills to enhance writing skills 3. FACILITATE the understanding of the differences between academic writing and informal writing, especially in steps of writing, genre types of writing and using sources 4. PRACTICE extensively to analyze and apply the paragraph/essay structure/skills in academic writing					
課程類別 course type	✓	人文關懷課程		競賽專題課程		問題導向課程
		專題導向課程		總整課程		實作課程
		實習		其他		
教材編選 teaching materials	✓	自製簡報(ppt)	✓	課程講義		自編教科書
		教學程式		自製教學影片		其他
教學方法 teaching methods	✓	講述	✓	小組討論	✓	學生口頭報告
		問題導向學習		個案研究		其他
評量工具 Evaluation	✓	期中考	✓	期末考	✓	隨堂測驗
	✓	隨堂作業	✓	課後作業		期中報告
	✓	期末報告		專題報告	✓	評量尺規
	✓	其他				