

Syllabus: Applied Language Studies Program

Program of English for Academic Purposes, 2024 Spring

Center for Language Studies, National Chung Cheng University

課程名稱 Course Title	進階英文筆記與發表技巧 (二) English Academic Note-taking & Presentation Skills High-intermediate (II)	授課教師 Instructor	楊岳龍 Daniel Yang
課程# Course #	1903114-01	聯繫郵件 E-mail	clcdy[at]ccu.edu.tw
學期 Semester	2024 Spring (Feb. 19, 2024~June 21, 2024)	上課時間及地點 Class Hours & Room	10:10~13:00 Thursday Room 227, CLS
Credits 學分數	自由選修 3 學分 3 credits (Elective)	諮詢時段 Office Hours	13:00~15:00 Thursday (or by appointment in advance)
課程網頁	http://ecourse.ccu.edu.tw/ (Ecourse 課程平台) http://cls.ccu.edu.tw/ (CLS website, 語言中心網頁)	Course Level (進階)	CEFR B2-C1 TOEIC L & R: 800 or above IELTS Band 6.5 or above TOEFL iBT 85 or above
需出席第一堂課之能力檢測，以更明確評估是否適合修課。未出席或未能通過該檢測程度者，得不予加簽。 Course takers are required to take the first-week placement test in order to make sure that the course level is appropriate.			

第一次上課將進行期初英語能力檢核測驗（佔學期成績 **4%**），系統選課者或有意修課者請準時出席。本課程鼓勵修課者準備好長期持續修課之心態與時間管理，以利養成學術英文技巧、及其高度相關的外語技能（如 **summarizing, paraphrasing, presenting with visuals or with PowerPoint**），對於欲出國至英語系國家進修或交換、或國內全英語授課之英語授課之課程學習的必備技巧。

1. 本課程之分級、課程內涵屬性與語言技能分類

分級 Proficiency Levels	學術語言技能 EAP Language skills	課程內涵屬性 Language spheres
Intermediate (CEFR B1-B2)	Listening & Speaking ★	English for Academic purpose ★
High-intermediate (CEFR B2-C1) ★	Reading & Writing	English for Specific purpose
Advanced (CEFR C1-C2)	EAP vocabulary & grammar	English for General purpose
	Academic language & style ★	

1) English for academic purpose 之課程為 Study skills for Academic English，例如在「英文為母語」之國家進修或遊學時，以英文為主之課堂上所需具備的學術英文或課堂學習技巧，如聽課及筆記技巧、閱讀學術文章技巧、課堂報告寫作技巧、討論議題技巧、摘要或改寫技巧等。這學術英文能力與各學術專業領域的英文有所不同。
English for specific purpose 之課程為商務英文溝通、全球英語溝通力或職場英文技巧為主要導向的課程為主。

2. Course Materials/課程教材

Title	Author(s) & publication year	Publisher
21st Communication: Listening, Speaking and Critical Thinking.	Christien Lee. (2016).	NY: Cengage Learning.

配合教育部針對保護智慧財產權觀念之宣導：請尊重智慧財產權，不得非法影印教師指定之教科書籍。

3. Grading /評量

	Grading/Scoring	評量項目	Percent
1	Placement Test + Proficiency test	期初前測及會考後測	4% + 8%
2	Attendance, Participation & Self-access Learning	出席率與課程參與、及自學練習	20% +3%
3	Weekly Assignments & Quizzes (w mini-projects)	每週作業及小考	25%
4	Midterm exam + Final exam	期中考及期末考	10% + 20%
5	Final project	期末呈現發表	10%
6	Alternative Learning Task	彈性學習任務獎勵積分	Bonus 0~3 points

4. Instructional methods /授課方式

1	Preview & Review tasks	預習與複習課題或任務
2	Lecturing & interactive activities	課堂講解及課堂互動活動
3	Individual practice & Learning tasks	個別練習及學習任務
4	Group tasks and team projects	小組共同任務或同儕合作計畫

5. Course Objectives/課程目標

	This course will....	本課程後將....
1	use authentic sources from National Geographic and TED to connect students to the important issues in the world	使用國家地理頻道及 TED 所提供的真實情境幫助學生了解當今世界的重要議題
2	integrate the important issues and skills in 21st century to consolidates core academic note-taking and presentation skills	結合 21 世紀重要議題和能力，強化核心學術英文聽力筆記與口頭發表技巧
3	inspire critical thinking through the connection of the thematic content and students' lives	結合主題內容及自身生活，激發思考及批判能力

6. Learning Outcomes/學習成效

	By the end of the semester, learners will....	修完本堂課，學習者將
1	summarize the important issues the that world is currently facing, and express personal opinions about these issues	摘要目前全球所面對的重要議題之內容，並表達個人意見
2	apply listening skills to comprehend the monologues and the dialogues in a variety of genres (for example, differentiate main ideas from supporting details in the TED talk & conversations)	應用聽力技巧來理解不同文體的獨白或對話 (例如: 分辨 TED talk 及對話中的主要論點及支持論點)
3	use note-taking skills to capture and organize important information	使用筆記技巧製作筆記以保留及組織重要資訊
4	apply presentation skills in academic presentations (for example, using signpost phrases)	應用口說技巧於口語報告中 (例如: 使用路標片語)
5	apply critical thinking skills to organize information in presentations	應用批判思考能力組織口語報告中的資訊
6	use specific and relevant examples to support points made in presentations	使用具體及相關聯的範例來支撐口語報告中的論點
7	use formal academic language in oral presentations	使用學術正式語言進行口頭報告
8	use non-verbal presentation skills (e.g. body language) in oral presentations	使用非語言發表技巧(如身體語言)於口頭報告中

7. Course Schedule & Topics/課程大綱 (每週進度與主題)

Week	Date	Topics	主題
1	2/22	Course Introduction Placement Test & Review	課程介紹 期初英語能力檢核測驗 (4%) 與複習
2	2/29	Unit 1: Bringing dreams to life	單元一: 實現夢想
3	3/7	Unit 1: Bringing dreams to life	單元一: 實現夢想
4	3/14	Unit 2: Say it your way	單元二: 用你的方式說吧
5	3/21	Unit 2: Say it your way	單元二: 用你的方式說吧
6	3/28	Unit 3: To the rescue!	單元三: 及時救援
7	4/4	Holiday	兒童節、民族掃墓節
8	4/11	Unit 4: Beyond limits	單元四: 超越極限
9	4/18	Mid-term	期中考
10	4/25	Unit 5: Stress – Friends or foe?	單元五: 壓力是友是敵?
11	5/2	Unit 5: Stress – Friends or foe?	單元五: 壓力是友是敵?
		Unit 6: Treasured places	單元六: 藏寶地
12	5/9	Unit 6: Treasured places	單元六: 藏寶地
13	5/16	Unit 7: Live and learn	單元七: 活到老、學到老
14	5/23	Unit 7: Live and learn English Proficiency Test	單元七: 活到老、學到老 英語能力會考
15	5/30	Final Project Presentation	成果呈現: 期末簡報製作與口頭發表
16	6/6	Final Exam	期末考
17-18	6/13 6/20	Alternative Learning Task (deadline: 6/17)	彈性學習任務繳交 (6/17 截止)

*Adjustments may be made in the syllabus to meet students' needs and course requirements. *課程進度及課程要求將依教學需要進行適度調整

8. Available Support Service/課程資源

Websites	Links
Academic Reading	http://www.uefap.com/reading/readfram.htm
Academic Listening	http://www.drnadig.com/listening.htm
Note-taking	http://www.sas.calpoly.edu/asc/ssl/notetaking.systems.html
Domain Knowledge	http://ngl.cengage.com/ https://www.ted.com/

9. Course Policies and Requirements/課程要求

1	Attendance & Participation: To be punctually present in weekly class meetings, to preview/review and to participate actively in interactive or communicative activities in class is important. The final score will be impacted by each absence. No make-up for weekly quizzes.	出席及課程參與：準時出席每堂課並參與課堂討論與活動。每次出席或缺席會影響出席及課程參與成績。請假需經授課教師後同意。小考皆無補考機制。
2	Class Etiquettes: Turn off cell phones during class ABSOLUTELY and put cell phones in the personal bags left in the classroom closets.	教室禮儀：尊重所有人之上課權益，務必確認手機已關機、且放置教室前方之櫃上，避免造成測驗或小考的不公平。
3	Food/drink: To protect the instructional facilities, do not bring food/drink into the classroom.	食物/飲料：教室內禁止飲食。食物/飲料請放在教室外之食物櫃。

Mindset is a bigger predictor of success than academic skills, and how students gain great academic skills and persevere in the face of challenges. ~ Wendy Kopp 學習心態是比學術技能更精準的預測器。

10. Course Descriptions/課程概述

課程概述 course descriptions	This course will use authentic sources from National Geographic and TED to connect students to the important issues in the world. Particularly, this course will integrate the important issues and skills in 21st century to consolidates core academic note-taking and presentation skills. In addition, this course will inspire critical thinking through the connection of the thematic content and students' lives.					
課程類別 course type	✓	人文關懷課程		競賽專題課程		問題導向課程
		專題導向課程		總整課程		實作課程
		實習		其他		
教材編選 teaching materials	✓	自製簡報(ppt)	✓	課程講義		自編教科書
		教學程式		自製教學影片		其他
教學方法 teaching methods	✓	講述	✓	小組討論	✓	學生口頭報告
		問題導向學習		個案研究		其他
評量工具 Evaluation	✓	期中考	✓	期末考	✓	隨堂測驗
	✓	隨堂作業	✓	課後作業		期中報告
	✓	期末報告		專題報告	✓	評量尺規
		其他				